

Student Transcript Request

Albertus Magnus College

Call Business Office 203-773-8532 for credit/debit payment

\$5.00 fee for each Official Transcript 3 to 5 day regular mail
\$15.00 fee for each Official Transcript same day mail
Express overnight delivery available (**must be requested by 2:30p.m.**)

Fax this form to: 203-773-3117 for processing

Student Name _____
(Please Print)

Signature Required: _____

SS# _____ Date of Birth _____ Day Phone # _____

____ 3 to 5 Day Regular Mail \$5.00
____ Same Day Mail \$15.00
____ Overnight Fed Ex \$40.00

____ Undergraduate Transcript only
____ Graduate Transcript only
____ Both UG and GR Transcripts
____ After Current Semester Grades
____ After Graduation Documentation
____ Check if you are a graduate

Call 203-773-8532 to make payment

I last attended: _____

I'm requesting my Saint Mary's High School Transcript _____

If you were last enrolled under a different name, indicate former name: _____

Your name: First, Middle, Last and Address

Send transcript to:

To: _____

Attn: _____

Street: _____

City/State: _____

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Office Use Only
Date given to Registrar's Office: _____ Amount Paid: _____ Check, Cash, Charge Card